



Brockville Yacht Club
P.O. BOX 241
BROCKVILLE, ONTARIO
K6V 5V5

CONTRACT FOR RENTAL OF BYC FACILITIES
To be completed by BYC Sponsor

A. Brockville Yacht Club Member(s)-SPONSOR making application:

Name: _____

Address: _____

Postal Code: _____ Telephone Number: _____

Email: _____

- i) **I AGREE** that I shall, without reservation, accept the responsibilities under the Ontario Liquor Licence Act and the Brockville Yacht Club By-Laws. We will conduct ourselves in full accordance with all the "Rules and Regulations" of the Brockville Yacht Club as attached hereto.

SIGNATURE OF SPONSORING BYC MEMBER: _____

- ii) **I ACKNOWLEDGE** the receipt of a copy of the BYC Rental Regulations and agree to the Terms and Conditions.

SIGNATURE OF SPONSORING BYC MEMBER: _____

B. Name of Renting Organization or person (position in organization):

Address: _____

_____ Postal Code: _____

Telephone Number: _____ Email: _____

C. Facilities Required:

Please indicate **Yes** or **No**

- | | |
|--------------------------------|-----------------------------------|
| Leeward Hall (151 persons) | _____ |
| Bar & Atrium (59 persons) | _____ (ONLY after 4:00 pm) |
| Outdoor Patio (46 persons) | _____ |
| Wandermeer Lounge (87 persons) | _____ |
| Gazebo (20 persons) | _____ |
| Kitchen (limited usage) | _____ (ONLY after 3:00 pm) |

D. Will you be booking entertainment? DJ _____ Band _____ Other: _____
(Please note that the BYC does not have a sound system for use. Only a microphone is available)

E. Date of Rental: _____ **Time:** From _____ to _____
The BYC Bar is available to be open from 4:00 pm to 1:00 am. Last call is done at 12:45 am.

F. Purpose of Rental. (Please describe function): _____

Number of people: _____ Admission charge (if any) \$ _____

G. Accommodation Required: chairs, tables, head-table, microphone, podium, etc. Please specify: _____

H. Bar Services:

i) **No outside alcohol** is permitted to be brought into the Brockville Yacht Club. All alcohol **must** be supplied by the BYC.

Sponsor Initial _____ Applicant Initial _____

ii) BYC has a zero tolerance within the Ontario Smart Serve Program and has the legal obligation to refuse service to individuals because of intoxication and should outside alcohol be found in the club during the function the Bar may be closed at the discretion of management.

Sponsor Initial _____ Applicant Initial _____

iii) A gratuity of 20% and applicable taxes will be added to an "Open Bar" beverage service.

1. Are you having an Open Bar? Yes or No
2. Cash Bar? Yes or No
3. Wine on the tables? Yes or No

I. The "Regulations for Renting Main-Floor Reception Facilities" are attached and **must** be followed.

J. The "Rules and Regulations for Decorating" are attached and **must** be followed.

K. Rental Fees are as follows:

BYC Rental: \$600.00 plus H.S.T. PAID _____

HST# 100657683RT0001

BYC Service Fee for Bar: \$100.00 PAID _____

The "BYC Rental fees" must be paid-in-full Two (2) weeks prior to the schedule event.

Deposit: \$300.00 PAID _____

The "Deposit" is **not included** in the "BYC Rental Fees" and is **required with this application**. If additional costs are not incurred by the Brockville Yacht Club, for clean-up and/or damage beyond simply washing and vacuuming of the facilities, the "Deposit" will be refunded. The renter agrees to reimburse the BYC for any damages done to any part of the BYC premises or equipment, which is caused by any person attending the event. The Deposit will NOT be refunded should the event be cancelled within 30 days of the scheduled date.

L. **I AGREE** that I/this organization shall, without reservation, accept the responsibilities under the Ontario Liquor Licence Act and the Brockville Yacht Club By-Laws. We will conduct ourselves in full accordance with all the "Rules and Regulations" of the Brockville Yacht Club as attached hereto. I agree that the BYC Bar Staff have the authority to close the bar before the scheduled last call if deemed necessary.

I FURTHER AGREE that I/this organization shall pay all additional costs if incurred by the Brockville Yacht Club, for the clean-up and/or damage beyond simple washing and vacuuming of the facilities; and will do so immediately following this function.

SIGNATURE OF APPLICANT: _____

DATE: _____

M. The **BROCKVILLE YACHT CLUB** AGREES to provide rental facilities and accommodations as specified above and hereto.

Club Manager SIGNATURE: _____

